



Marina Coast Water District

Minutes Executive Committee Meeting

September 10, 2024

1. Call to Order:

The September 10, 2024 Executive Committee meeting was called to order at 7:54 p.m. by President Morton. In attendance were:

- Committee members: President Morton and Vice President Shriner
- Staff: Remleh Scherzinger, Roger Masuda, Mary Lagasca, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the August 6, 2024 Meeting:

Vice President Shriner made a motion to approve the minutes of August 6, 2024. President Morton seconded the motion. The minutes were approved by a vote of 2-Ayes (Shriner, Morton), 0-Noes, and 0-Absent.

4. Discuss the Draft Agenda for the September 16th Board Meeting:

Mr. Scherzinger reviewed the draft agenda for the September 16th Board Meeting with the Committee members. The Committee members asked clarifying questions.

5. Review Draft Job Descriptions:

Ms. Lagasca introduced this item and explained that a consultant had been hired to do an assessment of the District's Finance department's functions. The findings of the assessment showed that there was a significant management gap between the Director of Administrative Services (DAS) and the Accounting Supervisor position. Among the recommendations made by the consultant, one was that the District establish a Controller Position to provide higher-level accounting and finance support to the DAS, and another was to reclassify the Accounting Supervisor to a Senior Accountant. Ms. Lagasca added that there is a proposed Org Chart that will also have the Human Resources/Risk Administrator position report to the DAS. The Committee members asked clarifying questions.

6. General Manager Update:

Mr. Scherzinger notified the Committee that he would be in Sacramento on Wednesday and Thursday to meet with the Department of Water Resources staff and Natural Resources staff and the State Water Control Board.

7. Identify Agenda Items for Future Committee Meeting:

Nothing was requested.

8. Committee Member Comments:

Vice President Shriner and President Morton made comments.

9. Adjournment:

The meeting was adjourned at 8:24 p.m.